

Northeast Community College Chapter of AAWCC Professional Development Scholarship

Purpose

The Northeast Community College (NECC) Chapter of AAWCC (the American Association for Women in Community Colleges) Professional Development Scholarship provides funding for individuals seeking professional growth opportunities. Individuals who are granted the scholarship will present their experiences and knowledge they have gained to other members of AAWCC.

Projects Funded

Conferences, workshops, and seminars promoting professional development and/or leadership will be eligible for funding.

Eligibility Requirements

1. Candidate must be and have been an AAWCC member in good standing for at least one year.
2. Candidate must be employed at Northeast Community College at the time the scholarship is applied for and at the time the activity for which scholarship monies will be used takes place.

Application Procedure

1. Applicant requests an application from the Vice President for Communication.
2. Applicant submits the completed form to the Chair of the AAWCC Scholarship Selection Committee.
3. Supervisor of applicant submits a letter of recommendation to the Chair of the AAWCC Scholarship Selection Committee.
4. The AAWCC Scholarship Selection Committee reviews the applications and makes the selections.
5. The AAWCC Executive Committee awards the scholarships.

Application Deadlines

There will be four quarters for the utilization of the professional development scholarship beginning July 1, October 1, January 1, and April 1.

- a. Total funds available for a given year will be divided by four, to be awarded quarterly.
- b. There will be a two-week period for accepting applications following the first day of the month preceding each new quarter. The decision for successful applications will be made no later than two weeks following the end of the application period.
- c. If funds remain uncommitted after the initial approval period in any quarter, additional proposals will be accepted on a first-come, first-served basis until the quarterly balance is expended. Standard review and approval procedures will apply.

- d. Funds remaining following a given quarter will be carried forward into the next period.
- e. No unused funds may be carried over into the next fiscal year.

Budget

The NECC Chapter of AAWCC will determine a budget for scholarship monies annually.

Scholarship Amounts

Individuals may be awarded a maximum of \$150.00 in any one fiscal year (July 1 through June 30). Past recipients are eligible for new monies each year; however, preference will be given to new applicants.

Committee Membership, Responsibilities, and Meetings

Membership for the AAWCC Scholarship Selection Committee will consist of AAWCC members in good standing. The committee members will be selected annually. The committee will select scholarship recipients based upon the criteria and application procedures. The committee will report their selections to the AAWCC Executive Committee and the Executive Committee will award the monies.